

## **WJFF Radio Catskill Audit Committee Minutes DRAFT October 25, 2022 at 9:00am** online Meeting via Zoom

**Trustees Present:** Dale Blagrove (Committee Chair), Leila McCullough, Sally Stuart, Katie Childs

**Trustees Absent:** none

**Staff Present:** None

**Members of the public:** None

A quorum being present, Dale Balgrove called the meeting to order at 9:02 am.

**Motion** (Stuart / Childs): to approve the minutes from the 9/13/2022 Audit meeting.

In Favor	Dale Blagrove, Sally Stuart, Katie Childs
Opposed	None
Abstained	Leila McCullough

The 990 Tax Return is complete and needs no further action at this time.

Tim Bruno has completed the CHAR500 and no further action is required at this time.

Dale requested that all Audit Committee members review the bylaws to identify the responsibilities of the Audit Committee.

Sally will forward the Strategic Plan highlights that pertain to the Audit Committee.

Dale will meet with Tim prior to next meeting to build a calendar of deadlines.

Dale will meet with Tim to confirm next steps required to hire or re-hire auditors with a target completion deadline of November.

**Motion** (Childs / McCullough): to adjourn.

In Favor	Dale Blagrove, Leila McCullough, Sally Stuart, Katie Childs
Opposed	None
Abstained	None

Meeting was adjourned 9:10am