

WJFF's Audit Committee Minutes

9/13/22 at 9am

(Virtual meeting)

Approved 10/25/2022

Committee members present: Sally Stuart, Dale Blagrove, Katie Childs

Committee members absent: Leila McCullough

Public in attendance: none

Quorum being present, call to order at 9:03

Motion: (Stuart/Childs) to elect Dale Blagrove chair of the Audit Committee.

All in favor.

Dale asked Sally to take minutes for this meeting as Katie was in her car. He asked Katie to serve as Secretary going forward.

Motion: (Stuart/Blagrove) to approve the 5.20.22 Audit Committee Minutes

In favor: Dale Blagrove and Sara Stuart a majority of the committee members attending that meeting.

Abstained: Katie Childs as she wasn't in attendance or a member of the committee in May.

The committee discussed its responsibilities and areas of work for the coming year. Sally described the calendar for the audit and the process that went into hiring new auditors.

The 2021 financial statements and audit were finalized in May and we now have a draft of WJFF's 990 tax return. Sally and Tim have reviewed it and Dale will do so. We will share any questions or suggestions with the auditors and the final 990 will be shared with the full board as required prior to filing. Sally will manage this process.

Motion to adjourn at 9:28 (Stuart, Blagrove).

All in favor.

Prepared by Sally Stuart