WJFF-BOT-2022-06-29-Part1-Minutes	2
Radio Catskill General Manager Report	6
BOT-Packet-2022-06-29	15
WJFF-BOT-oath	25
WJFF-BOT-Conflict -of-Interest-Form	26
WJFF Radio Catskill Board of Trustees Election Ballot June 29	27

WJFF Radio Catskill Board of Trustees Meeting Minutes June 29, 2022 Part 1 at 5:00pm

Approved August 1, 2022

In person at WJFF Radio Catskill, Liberty, NY and Virtual online

Trustees Present: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten Foster, Kathy Geary, Leif Johansen, Leila McCullough, Judith Schwartzstein, Clay Smith,

Sally Stuart, Michael Williams

Trustees Absent: none

Staff Present: Tim Bruno, Patricio Robayo

C.A.B. members: Joseph Abraham

Members of the public present who identified themselves: Katie Childs, Norris Chumley, Halle

Kho

A quorum being present, Kirsten Foster called the meeting to order at 5:08pm.

Kirsten Foster, President's speech

"There are a lot of logistics to come over the next two hours but I'd like to Start with this - with gratitude and reflection to ground us for this monumental meeting. An end and a beginning. And so there is much to honor that I want to take a moment and do that. One of my favorite recent quotes - *Aim at nothing and hit it every time; know where you're going and you can take anyone with you.* We aimed. A year ago, we broke ground on Liberty. Today we are here.

Thanks to everyone person in this room. To the entire Board. All of our listeners and supporters. To the CAB for their insight and help. To Judith for leading the largest capital ever in our station's history. To so many former presidents and Board members who supported us in this in raising over \$200,00 in the last year for Liberty.

And most importantly to the man who barreled us thru the last 12 months of obstacles and got us to where we sit today. Tim - congratulations- this is your night. I think I speak for all of us to say that your leadership is what motivates us to do all that we do. Thank you for all that you have - and will (!) - do for the station.

Now, while conducting a capital campaign and moving to Liberty and the endless amount of work that went into that should have been enough to fill all of our time, there are a lot of other things that this group and the staff did over the past 12 months...

Staff

Started The Local Edition two years ago and keep making it better. This year, we won TWO AWARDS from NYS Broadcasting Association - Jason Dole - Outstanding Public Affairs Program or Series for The Local Edition and Outstanding Interview by Patricio Robayo.

Board

Engaged and worked with a new auditor, a new financial reporting firm, conducted an extensive 5 year strategic planning review, did a full by law review, recruited a large group of potential Trustees, rebranded, expanded on the local edition, and much more.

This leads me to my last point. I Promise!

Why do we do this? Let's start with the first question we ask in Board interviews... what does community radio mean to you. It hit home for me - won't share who said it, but it resonated enough that I thought it appropriate for tonight.

"WJFF is about creating a portal to the world. but also about being a mirror and reflecting back the community to itself. and giving people the opportunity to have joy on a regular basis. and sparking moments of conversation. "

This is what we do. What we will continue to do. Now we will do it from LIBERTY, NY for the next 30'years. And beyond. "

Community Advisory Board (CAB) Joseph Abraham, Chair

The CAB had a meeting recently and discussed plans for Youth Outreach. Also a Spanish version of the listener survey is being prepared for in-person tabling events at the Hispanic Festival in Monticello. The next meeting is July 14 and Tim Bruno will make a presentation at the meeting.

MOTION (Geary / McCullough): to appoint Kalika Stern to a second three year term on CAB. **In Favor:** Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten Foster, Kathy Geary, Leif Johansen, Leila McCullough, Judith Schwartzstein, Clay Smith, Sally Stuart, Michael Williams

Opposed: None Abstaining: None

MOTION (Geary / Stuart): to appoint Heily Flores to a three year term on CAB.

In Favor: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten Foster, Kathy Geary, Leif Johansen, Leila McCullough, Judith Schwartzstein, Clay Smith, Sally

Stuart, Michael Williams

Opposed: None Abstaining: None

Mike Vreeland has resigned from the CAB after his first three year term has expired. Current member Kenneth Luck will become the new Vice Chair of the CAB.

General Manager's Report – Tim Bruno

See attached

First broadcast from the Liberty Station!

DCOC (Development and Community Outreach Committee), Judith Schwartzstein, Chair Capital Campaign - Specific donors will be solicited for contributions to close out the campaign.

We applied for a grant to cover the expenses of office furnishings at the new Liberty station but the grant was not approved.

The recent event at Beaverkill Valley was very successful with new listeners and new donors.

Finance Committee, Duncan Cooper, Chair

We are on target for Revenue and Expenses for our Operating Budget.

For the Liberty budget we have sold some Vanguard investments to cover costs and have \$100K remaining in Vanguard. There is about \$150K still due to Collier Construction for completion of the work at the Liberty Station.

See attached finance reports

Jeffersonville Property – we made an agreement with Kevin and Barbara Gref to repair damages to the driveway at the property in Jeffersonville where the station was located. The estimate for repairs is \$17K and the Gref's have offered to split the expense with WJFF.

MOTION (Demarest / Williams): to approve \$8,865 to repair the driveway at the Jeffersonville station property, owned by the Grefs.

In Favor: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten Foster, Kathy Geary, Leif Johansen, Leila McCullough, Judith Schwartzstein, Clay Smith, Sally Stuart, Michael Williams

Opposed: None Abstaining: None

MOTION (Schwartzstein / Williams): to accept the Sullivan County Plans and Progress Small Grant award to cover expenses for the STL Studio transmitter link at the Radio Catskill Liberty station. **In Favor:** Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten Foster, Kathy Geary, Leif Johansen, Leila McCullough, Judith Schwartzstein, Clay Smith, Sally Stuart, Michael Williams

Opposed: None Abstaining: None

MOTION (McCullough / Blagrove): to approve the portion of these minutes related to the Sullivan County Plans and Progress Small Grant award

In Favor: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten Foster, Kathy Geary, Leif Johansen, Leila McCullough, Judith Schwartzstein, Clay Smith, Sally Stuart, Michael Williams

Opposed: None Abstaining: None

DCOC Community Awards dinner – a tentative date of Sept 2 is set but may have to change to Oct. If that happens the dinner may have to be indoors.

MOTION (Johansen / Blagrove): to return the size of the WJFF Board of Trustees to 15 members. **In Favor:** Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten Foster, Kathy Geary, Leif Johansen, Leila McCullough, Judith Schwartzstein, Clay Smith, Sally Stuart, Michael Williams

Opposed: None Abstaining: None

BOT Annual Election

Paper ballots were distributed to all board members to vote. There were 6 candidates for 5 open seats. Nominating and Governance committee members Kathy Geary and Barbara Demarest counted the votes.

The newly elected members are: Katie Childs, Halle Kho, Heather Quaintance, Kristina Smith and returning member Sally Stuart.

Candidate Morris Chumley was invited to join the DCOC committee, an ad hoc committee that can have non-board members.

Kirsten Forster thanked the retiring board members Kathy Geary and Judith Schwartzstein for their work.

MOTION (Geary / Demarest): to adjourn at 6:06pm

In Favor: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten Foster, Kathy Geary, Leif Johansen, Leila McCullough, Judith Schwartzstein, Clay Smith, Sally

Stuart, Michael Williams

Opposed: None Abstaining: None

Submitted by Kathy Geary, Secretary

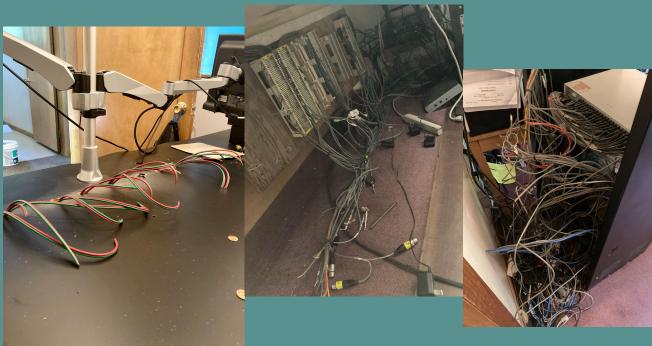
Radio Catskill General Manager Report

Tim Bruno

06.29.2022

Decommissioning Jeff





Liberty: Finishing Up

Collier projects two weeks to be substantially complete and to have CofO before July 22

STL (Studio to Transmission Link)

- Plan is to have it up before July 22
- Timing TBA

DNAV Punch List

- Install mic preamp in talk studio (it arrived Saturday)
- Install on-air lights (should be here soon)
- Install new turntable preamps
- Add Turntable 2 button/port to board
- Remote buttons for delay unit
- Install internet PC in MC
- Studio Sound treatment panels shipping this week



Summer 'Fun' Drive July 22-August 6

- Goal: 45k
- Will have Crowdfunding component
- Open Houses: July 23 & 30, 11am-4pm
- Idea: band/performers to play on "Jambalaya" or "Now & Then" during Open Houses





DONATE DURING OUR SUMMER FUN DRIVE CALL 845-482-4141 **GIVE ONLINE AT WJFFRADIO.ORG**

JULY 23 & JULY 30 IIAM -4PM



LISTEN LOCAL



MAKE A ONE TIME DONATION **BECOME A SOUND SUPPORTER** WITH A MONTHLY DONATION AT WJFFRADIO.ORG



MAIL YOUR CHECK TO US: **RADIO CATSKILL** PO BOX 546 **JEFFERSONVILLE, NY 12748**

(WE'RE NOW BROADCASTING FROM LIBERTY, BUT WE'VE KEPT OUR PO BOX IN JEFF.)

NAME	
ADDRESS	
CITY/STATE/ZIP	
EMAIL -	
PHONE	
PHUNE -	

ENCLOSED IS MY DONATION OF



Programming Updates

New programs and new time slots for some listener favorites are coming to Radio Catskill starting July 4. As always, these changes are mission-based in consultation with the programming committee and are in response to feedback from listeners about what they enjoy and what they want to hear more or less of.

- Weekday afternoons at 2pm will have more educational, history and science-based programs. On Being is ceasing regular production and Bullseye will leave the schedule.
- Morning Edition will now air 5am to 8am weekdays, adding another hour of the latest national news, multi-faceted stories and commentaries as well allowing the opportunity to bring listeners more local information
- Several Monday programs shift to new time slots to strengthen the flow of information, analysis, and views on social justice, environment, diversity and other issues that are often overlooked
- Travel with Rick Steves moves to Saturdays at 5am. Bookworm is ceasing production indefinity
- Indigifi moves to Saturdays at Midnight. Jewel Heist is on hiatus
- Alt. Latino and All Songs Considered move to Tuesdays at 11pm



Weekdays at 2PM: Stronger Storytelling



Mondays

Hidden Brain explores the unconscious patterns that drive human behavior and questions that lie at the heart of our complex and changing world. Host and Executive Editor Shankar Vedantam has been reporting on human behavior and social science research for more than 25 years. From Hidden Brain Media and distributed by NPR.



Tuesdays

Throughline provides the history we sometimes forget — or didn't know in the first place — of events in the news and ideas dominating our national conversations. Through cinematic and sound-rich storytelling, hosts Rund Abdelfatah and Ramtin Arablouei will give you the story and perspectives often missing from history textbooks to help you understand our world today. The past is never past. From NPR.





Wednesdays/Thursdays

TED Radio Hour/Latino USA



Fridays

Science Friday is an award-winning, trusted source for news and entertaining stories about science. For 30 years, Science Friday has introduced top scientists to public radio listeners, and reminded them how much fun it is to learn something new. Produced by the Science Friday Initiative and distributed by WNYC Studios.

Monday Nights: Better Flow

7PM: 51%

730PM: This Way Out

8PM: Bioneers

830PM: Making Contact

9PM: Alternative Radio

10PM: Unreserved

11PM: La Voz en Breve



RADIO	CATSKII	L Broadca	st Schedule					
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
Midnight	Fresh Air					Indigifi		
12:30	Weekend		Underc	urrents			Old Skool	
1:00							Sessions	
1:30						Undercurrents		
2:00	BBC						Music	
3:00	World						Emporiun	
3:30	Service		BBC Worl	d Service		BBC World	(encore)	
4:00						Service		
4:30							BBC World	
5:00						Travel with Rick	Service	
5:30						Steves		
6:00						City Arts &	Milleniun	
6:30		Mo	orning Editi	on		Lectures	of Music	
7:00						Ballads &	4.4	
7:30						Banjos	Harmonia	
8:00		D-	N I-					
8:30		De	mocracy No	W!		10/a alsa m	d Edition	
9:00		DI	3C Newsho			vveeken	a Edition	
9:30		В	SC Newsno	ur				
10:00						Radio	Wait, Wait	
10:30						Chatskill	Don't Tell M	
11:00		Performa	nce Today		Café Jazz	Farm & Country	The Spelndin	
11:30						Catskill	Table	
12:00						Character The Janus		
12:30					Living	Adams Show	Shelf Life	
1:00		Underd	currents		Jazz	Staying Home	Borscht Be	
1:30						with Josh Fox	with Aaron Bendich	
2:00			TED Radio				Sinner's	
2:30	Hidden Brain	Throughline	Hour	Latino USA	Science	Jambalaya	Crossroads	
3:00		14			Friday		Wagonloa	
3:30		Fres	h Air			Now & Then	of Monkey	
4:00								
4:30						On The Media	Folk Plus	
5:00		All Th	ings Consi	dered		200-00		
5:30					All Things		Considered	
6:00						This American	Selected	
6:30		Th	e Local Editi	on		Life	Shorts	
7:00	51%		Trailer Talk/		The		Sunday	
7:30	This Way Out	Music	Let's Talk Vets	Ramble	Mixtape	Set It Off	Stage	
8:00	Bioneers	Emporium	Retro	Tamble	Rare Pear	Joet It OII		
8:30	Making Contact		Cocktail		Radio			
9:00	Alternative	New Urban	Hour	Secret	Low	Afropop	Return to	
9:30	Radio	Jazz		Show	Stakes	Worldwide	the Source	
10:00	Unreserved	Lounge						
10:30			Soul	Upfront	The Deep	Old Skool		
11:00	La Voz en	Alt Latino	Deluxe	Soul	End	Sessions	Le Show	
11:30	Breve	All Songs Considered					Le Silov	
	n	r	W SE	IBG ORLD RVICE	m	EMOGRACY	PRX	
NOTES	National N Weekdays	ative News at 4:30pm	Traile First & Third We Let's Talk Vets & Fourth Weds	dnesday at 7pm Second	Fourth Thurs	Something New day in place of nice Today"	The River Reporter NY 8. PA headlin on weekends	



BOT Meeting Agenda 06-29-2022	2
BOT-ExecComm-2022-06-17-Minutes DRAFT	3
W233AH - Granted FCC Renewal of License	5
WJFF Balance Sheet May 2022	6
WJFF Income Statement May 2022	7
WJFF-BOT-2022-05-24-Minutes-DRAFT	8



Board of Trustees Meeting Agenda Wednesday, June 29th, 5pm Liberty Studios in person and online via Google Meet

BOT 2021-2022 TERM Final meeting and election

- i. Introduction
- ii. Public Comment Opportunity
- iii. CAB Update & Report
- iv. General Manager & Programming Update
- v. Liberty and Capital Campaign Update, including discussion and motion on Microwave Studio to Transmitter Link project update *Board approval needed*
- vi. Treasurer's Report & Finance Update
- vii. DCOC Update, including BVI event
- viii. Set Size of 2022-2023 Board of Trustees
- ix. Election / Re-election of new and serving Trustees
- x. Public Comment Opportunity
- xi. Adjournment of 2021–2022 Board of Trustees Meeting/Break

First meeting of WJFF Board of Directors for 2022-2023

- i. Nomination and Election of Officers: President, Vice-President, Treasurer, Secretary from floor.
- ii. Swearing in of New Trustees by the Secretary.
- iii. Call to order by newly elected President of the Board of Trustees
- iv. Completion of the conflict-of-interest statements
- v. Check signing authority motion for Jeff Bank and Transaction authority for Vanguard investment accounts and motions to approve the portions of the minutes regarding these two items.
- vi. Discussion of the process of determining committee assignments and election of chair of committees
- vii. Confirm the date of Orientation and next BOT meeting
- viii. Public comment
- ix. Adjournment & Merriment

WJFF Radio Catskill Board of Trustees Minutes of the Meeting of the Executive Committee DRAFT June 17, 2022 9:00AM online meeting

Committee members present: Kirsten Harlow Foster President, Sally Stuart VP,

Duncan Cooper Treasurer, Kathy Geary Secretary

Committee members absent: none

Staff Present: Tim Bruno

Public: none

A quorum being present, Kirsten Foster called the meeting to order at 9:03am.

MOTION: (Stuart / Geary) to approve the minutes from May 13, 2022 In favor: Duncan Cooper, Kirsten Foster, Kathy Geary, Sally Stuart

Opposed: None Abstain: None

BOT Election

Review of procedures and candidates. At the annual election in June, after the first meeting ends for the old term, the new BOT meets and elects the executive committee. An interim chair runs the meeting and we will ask someone to perform that role. *In person* attendance is being requested of all BOT members if at all possible. The meeting time was moved up from 6pm to 5pm and the members were notified. So far no one has any problems with the new time. We have a slate for six candidates with five open seats. Two people from Nom & Gov will count the ballots. The new candidates will be sworn in and conflict of interest forms distributed to them.

Liberty Studio

The first broadcast is set for June 24. Training for on-air hosts on the new board will be done the week of June 27.

Monticello Translator

The W233AH translator in Monticello was moved and powered up on June 8, that resets the clock for operating the translator with the FCC.

Liberty Construction Costs

Duncan reports we sold \$36K from the Vanguard Investments. He thinks we won't have to withdraw or sell from the funds again to complete the Liberty construction. We reviewed the current Financials, Balance Sheet and Income statement and will share with the full BOT.

BOT Agenda

We reviewed the agenda for the upcoming meetings on June 29, part one and two. We'll meet at the Liberty studios and hopefully there will be enough chairs!

MOTION: (Foster/Stuart) to adjourn at 9:41AM

In favor: Duncan Cooper, Kirsten Foster, Sally Stuart, Kathy Geary

Opposed: None Abstain: None

Minutes submitted by Kathy Geary, Secretary

Renewal of License Authorization

This is to notify you that your Application for Renewal of License 0000183569, was granted on 06/17/2022 for a term expiring on 06/01/2030.

This is your License Renewal Authorization for station W233AH

Facility ID: 81836 RADIO CATSKILL, INC.

Location: MONTICELLO,NY PO Box 546 P.O. BOX 546 4765 STATE RT. 52

JEFFERSONVILLE, NY 12748



Page 1 of 1

WJFF BALANCE SHEET

For the Five Months Ending May 31, 2022

	May 2022	May 2021	Net Change
ASSETS			
Current Assets			
Cash and Investments			
Operating Cash	183,657	352,280	(168,623)
Capital Campaign	155,145	97,821	57,324
Liberty Capital Imrprovements	0	90,824	(90,824)
Investments	183,484	206,566	(23,082)
Endowment	19,850	0	19,850
Total Checking/Savings	542,136	747,490	(205,354)
Accounts Receivable			
Accounts Receivable	6,030	250	5,780
Grants Receivable	150,000	0	150,000
Prepaids and Other Assets	778,480	9,183	769,297
Total Accounts Receivable	156,030	250	155,780
Total Current Assets	1,476,647	756,923	719,723
Fixed Assets			
Land	0	49,209	(49,209)
Equipment	535,927	519,623	16,304
Building & Improvements	361,057	312,156	48,901
Accumulated Depreciation	(576,439)	(541,088)	(35,351)
Total Fixed Assets	320,546	339,901	(19,355)
TOTAL ASSETS	1,797,193	1,096,824	700,368
LIABILITIES & EQUITY			
LIABILITIES			
Accounts Payable	2,124	127	1,997
Payroll Liabilities	5,817	2,384	3,433
Liberty Commercial Loan	339,468	10,095	329,373
SBA Loan Payable	0	32,683	(32,683)
TOTAL LIABILITIES	347,408	45,288	302,120
EQUITY			
Unrestricted Net Assets	1,363,229	794,300	568,929
Retained Earnings	0	(3,552)	3,552
Net Income	86,555	260,788	(174,232)
TOTAL EQUITY	1,449,785	1,051,536	398,249
TOTAL LIABILITIES & EQUITY	1,797,193	1,096,824	700,368
	·	·	·

WJFF
INCOME STATEMENT
For the Five Months Ending May 31, 2022

	Total	YTD	Budget	Remaining	FY 2022	Prior	Actual YTD to PY
	May 2022	Budget	\$ Variance	Budget FY22	Budget	Year-To-Date	Variance
OPERATING REVENUE							
Membership	71,193	79,500	(8,307)	157,307	228,500	70,726	467
CPB CSG	0	0	0	124,630	124,630	0	
Government Grants	0	0	0	10,000	10,000	200,631	(200,631)
Other Grants	0	0	0	10,000	10,000	100	(100)
Underwriting	14,185	18,500	(4,315)	35,815	50,000	9,440	4,745
Benefit Income - Auction/Other	2,261	0	2,261	19,739	22,000	0	2,261
Benefit Income - Music Sale	4,183	4,000	183	5,817	10,000	827	3,356
Benefit Income - Yard Sale	0	0	0	1,500	1,500	0	0
Merchandise Sales	419	2,600	(2,181)	6,281	6,700	2,953	(2,534)
Car Talk Donations	5,602	3,000	2,602	4,398	10,000	5,077	525
Other Income	124	75	49	26	150	35	89
Endowment	9,421	0	9,421	(9,421)	0	0	9,421
Inkind Revenue	0	0	0	3,000	3,000	0	0
OPERATING REVENUE	107,388	107,675	(287)	369,092	476,480	289,789	(182,401)
OPERATING EXPENSES							
Wages	72,765	62,580	10,185	89,941	162,706	62,091	10,674
PR Taxes & Benefits	17,784	15,320	2,464	20,086	37,870	23,820	,
Program Acquisitions & Fees	33,642	36,480	(2,838)	35,513	69,155	19,739	, ,
Utilities	13,925	8,535	5,390	8,238	22,163	10,499	
Dues & Subscriptions	146	125	21	354	500	376	,
Communications	5,060	6,742	(1,682)	11,030	16,090	7,428	` ,
Repairs & Maintenance	6,698	5,466	1,232	6,302	13,000	7,816	(, ,
Property & Liability Insurance	1,324	2,800	(1,476)	7,176	8,500	2,845	(, ,
Independent Contractors	2,750	4,500	(1,750)	10,550	13,300	4,793	, ,
Professional Fees	10,951	23,875	(12,924)	33,049	44,000	917	(, ,
Benefit/Fundraising expense	5,486	3,825	1,661	10,479	15,965	4,863	
Bank and Credit Card Fees	5,879	9,165	(3,286)	16,171	22,050	1,984	
Rent	5,925	5,925	0	8,295	14,220	5,925	,
Merchandise Expense	38	685	(647)	1,612	1,650	79	(41)
Supplies & Other Office Expense InKind	16,430	11,015	5,415	10,005	26,435	8,571	
TOTAL OPERATING EXPENSES	198,803	197,038	1,765	268,801	467,604	161,746	37,057
NET OPERATING INCOME	(91,415)	(89,363)	(2,052)	100,291	8,876	128,043	(219,458)
NON OPERATING							
NON-OPERATING	(44.022)	0.5	(44.050)	11 000	00	2	(44.000)
Investment Income	(11,033)	25	(11,058)	11,093	60	122.742	, , ,
Liberty Capital Campaign	191,149	0	191,149	(191,149)	0	132,742	,
Capital Campaign Expense TOTAL NON-OPERATING	2,146 177,970	0 25	2,146 177,945	(2,146) (177,910)	0 60	0 132,745	
		-	•	, , ,		•	,
NET INCOME	86,555	(89,338)	175,893	(77,619)	8,936	260,788	(174,233)

WJFF Radio Catskill Board of Trustees Meeting Minutes DRAFT May 24, 2022 at 6:00pm

Virtual meeting online and in person at the North Branch Inn, North Branch, NY

Trustees Present: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest,

Kirsten Foster, Kathy Geary, Clay Smith, Sally Stuart

Trustees Absent: Leif Johansen, Leila McCullough, Judith Schwartzstein, Michael Williams

Staff Present: Tim Bruno, Patricio Robayo

C.A.B. members: none

Members of the public present who identified themselves: Mary Ann Novak, accountant

A quorum being present, Kirsten Foster called the meeting to order at 6:05pm.

Audit Committee

Sally Stuart, Chair, introduced Mary Ann Novak from MMQ auditors. We reviewed the 2021 annual audit documents and identified some reclassifications for some expenses. Total assets for 2021 \$1.457M up significantly from 2020 \$830K.

There is a Corporation for Public Broadcast (CPB) filing deadline of May 31, so we need to vote on accepting the audit today to meet that deadline. The final audit report will be due May 31.

MOTION (Stuart / Barnes): to approve the 2021 audit as presented today with the necessary changes to functional allocations as discussed with the final report due by May 31, 2022.

In Favor: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten

Foster, Kathy Geary, Clay Smith, Sally Stuart

Opposed: None Abstaining: None

Community Advisory Board (CAB)

Kirsten Foster presented the report in the absence of Joseph Abraham, Chair. We reviewed the recommendations from the CAB based on the recent survey they conducted (see attached). The local News coverage was strongly supported. They will submit their report to the CPB.

The committee has requested the appointment of current member Dick Riseling to a second term on the CAB.

MOTION (Foster / Cooper): to accept the CAB annual report and recommendations.

In Favor: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten

Foster, Kathy Geary, Clay Smith, Sally Stuart

Opposed: None Abstaining: None

MOTION (Foster / Cooper): to appoint Dick Riseling to a second term on the CAB as requested. **In Favor**: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten

Foster, Kathy Geary, Clay Smith, Sally Stuart

Opposed: None Abstaining: None

MOTION (Geary / Foster): to approve the minutes from the BOT meeting April 25, 2022.

In Favor: Jeff Barnes, Dale Blagrove, Amy Brightfield, Barbara Demarest, Kirsten Foster, Kathy

Geary, Clay Smith, Sally Stuart

Opposed: None

Abstaining: Duncan Cooper

Tim Bruno, General Manager Report

See attached.

Finance Committee, Duncan Cooper, Chair

The ZETA broadcast software and equipment needs to be installed at the Honesdale studio for the remote studio to continue operating. The estimated cost is \$15,000.

Duncan presented the Balance sheet and Income statements (see attached) and estimates we will have six months operating expenses on hand after the Liberty studio construction is complete. He recommends we approve the sale of up to \$120K from the Vanguard investment funds to complete construction.

MOTION (Cooper / Demarest): to approve the \$15,000 purchase of ZETA Broadcast software and equipment for installation at the Honesdale PA studio with costs being paid from the operations budget.

In Favor: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten

Foster, Kathy Geary, Clay Smith, Sally Stuart

Opposed: None Abstaining: None

MOTION (Geary / Foster): to approve the portion of these minutes related to the \$15,000 purchase of ZETA Broadcast software and equipment.

In Favor: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten

Foster, Kathy Geary, Clay Smith, Sally Stuart

Opposed: None Abstaining: None

MOTION (Geary / Foster): to accept the recommendation of the Finance committee and approve the sale of up to \$120,000 in assets from the WJFF Vanguard Investment accounts to pay for construction costs at the Liberty NY Studio.

In Favor: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten Fester, Kethy Cooper, Clay Smith, Sally Stuart

Foster, Kathy Geary, Clay Smith, Sally Stuart

Opposed: None Abstaining: None

MOTION (Geary / Foster): to approve the portion of these minutes related to the sale of Vanguard Investments.

In Favor: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten

Foster, Kathy Geary, Clay Smith, Sally Stuart

Opposed: None Abstaining: None

DCOC, Judith Schwartzstein, Chair

Kirsten reports in Judith's absence. The Capital Campaign goal is \$300K and we are currently \$62K short of that goal. The committee will pursue final donations to cover it. The Beaverkill Valley event on June 18 at 4pm is coming up and we hope to raise campaign funds. The new FCC broadcast license covers their area.

SUNY Sullivan students have been designing the Donor Wall for the Liberty studio which will be a digital display in the lobby/community room.

The August Community Awards have been rescheduled to Thurs. September 22 with the venue at Eldred Preserve.

Tabling and meeting the public over the summer is planned for Riverfest, Trout parade, Deep Water Literary Festival and more. We have new Radio Catskill brochures available to hand out. We have other merch with the tagline "Listen Local".

Nominating & Governance Committee, Amy Brightfield, Chair

The annual election takes place at the BOT meeting on June 29. There are two meetings on that date as the first term closes out and the new term begins. We have a new seat that has opened up due to the decision by Judith Schwartzstein not the run for a second term. There are five seats open, including one returning member Sally Stuart. Nom & Gov extended the deadline to submit candidate applications to June 6 as we have five seats but only four candidates.

MOTION (Geary / Foster): to congratulate Angela Page for receiving the DJ Folk Award for her weekly broadcast program "Folk Plus".

In Favor: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten Foster, Kathy Geary, Clay Smith, Sally Stuart

Opposed: None Abstaining: None

MOTION (Geary / Demarest): to adjourn at 7:57pm

In Favor: Jeff Barnes, Dale Blagrove, Amy Brightfield, Duncan Cooper, Barbara Demarest, Kirsten

Foster, Kathy Geary, Clay Smith, Sally Stuart

Opposed: None Abstaining: None

Submitted by Kathy Geary, Secretary



WJFF Board of Trustees Annual Election Oath

The elected and re-elected trustees were sworn in, using the following oath: "I solemnly affirm that as a Trustee of Radio Catskill I will support the mission of the station, follow and uphold its policies and procedures, and all applicable laws and regulations, and will faithfully discharge my fiduciary duties as Trustee to the best of my abilities."



ANNUAL CONFLICT OF INTEREST DISCLOSURE STATEMENT For Trustees, Officers and Key Employees

Name:		
Title:		
"Corpo	_	as previously disclosed to the Board of Trustees of Radio Catskill (the '), or as disclosed below, neither I nor any Family Member:
	(i)	is involved or expects to be involved in a Covered Transaction (including, for the avoidance of doubt, through any Related Entity);
	(ii)	serve as a director, officer, trustee, member, owner (either as sole proprietor or a partner) or employee of any entity with which the Corporation has or expects to have a relationship;
	(iii)	are related by blood, marriage or domestic partnership to any other director, officer or Key Employee of the Corporation.
Corpor	•	lized terms not defined herein have the same meaning as in the Conflict of Interest Policy, a copy of which is attached hereto.
	<u>DISCL</u>	OSURE of any circumstances as described in (i) - (iii) above:
and all	•	e attach an additional sheet or sheets as necessary to fully disclose any nt facts and circumstances.)
Interes Policy	st Polic and ag	Ty that I have received a copy of the Corporation's current Conflict of y (attached hereto) and that I have read the Policy, understand the ree to abide by the Policy. I further certify that my disclosure, if any, is and complete to the best of my knowledge.
Signati	ıre:	
Date:		



WJFF Radio Catskill Board of Trustees Election Ballot June 29, 2022

Please indicate your choices below. You can vote for up to FIVE candidates.

\square 1. Katie Childs	
\square 2. Norris Chumley	
☐ 3. Halle Kho	

☐ 5. Kristina Smith

☐ 4. Heather Quaintance