



WJFF Radio Catskill Board of Trustees

Meeting Minutes

December 18, 2023 at 6:00pm

Meeting Location: WJFF Liberty, 2758 Rt. 52, Liberty, NY

Approved on: January 29, 2024

Board Members Present: Don Almquist, Jeff Barnes (6:06pm), Dale Blagrove, Amy Brightfield, Katie Childs, Duncan Cooper, Barb Dermarest, Leif Johansen (6:22pm), Pete Madden, Heather Quaintance, Clay Smith, Krissy Smith, Sally Stuart

Staff Present: Mimi Bradley, Tim Bruno

C.A.B. Members Present: Dr. Neil Hitch

Members of the Public Present: None

Trustees Absent: Kirsten Foster

A quorum being present, Sally Stuart called the meeting to order at 6:01pm.

Sally welcomed everyone to the meeting, noting that she will attempt to move efficiently through the key items on the agenda in Kirsten's absence.

MOTION to approve the minutes from the Board of Trustees meeting on November 6, 2023 (Blagrove/Quaintance)

In Favor: Don Almquest, Dale Blagrove, Amy Brightfield, Katie Childs, Duncan Cooper, Barb Dermarest, Pete Madden, Heather Quaintance, Clay Smith, Krissy Smith, Sally Stuart

Abstained: None

Opposed: None

CAB Update

Peter Madden informed the board that there were two unsuccessful attempts to reorganize the leadership of the CAB due to a lack of quorum. With multiple recent changeovers in the leadership, there have been challenges in organizing the group to gather for meetings. There is a meeting scheduled in January, in which the planned

agenda includes the confirmation of Dr. Neil Hitch as the President of the CAB. This will provide stability and direction to the organization.

Dr. Neil Hitch spoke with the Board and shared some of his background, along with his enthusiasm for joining the leadership of the CAB and supporting the mission of Radio Catskill.

Understanding that the CAB has gone through significant changeover in the past year, the Board asked how we can help support and re-engage the CAB. It was proposed that potentially the BOT and CAB can meet together at a meeting in the future.

General Manager Update

Tim noted that while the transmitter sale is complete, the purchasing party has yet to take physical possession of it from WJFF. Until that takes place, WJFF needs to continue to announce the 2nd frequency on air.

Succession Plan

Sally presented the Draft Succession Plan, which was included in the board packet in advance of the meeting. The plan outlines two scenarios: a short term expected and unexpected vacancy, and a permanent leadership transition. While there is a little more work to do to fully complete plan, the board feels it is an excellent starting place. The Personnel Committee will review and update the GM job description so that it might be inserted into the plan.

As a Board, we will review the plan every few years to ensure it is up-to-date and accurate, and a copy will be included in the orientation folder for onboarding new members of the Board of Trustees.

MOTION to approve the Succession Plan as presented in the packet (Stuart/Dermarest)

In Favor: Don Almquest, Jeff Barnes, Dale Blagrove, Amy Brightfield, Katie Childs, Duncan Cooper, Barb Dermarest, Leif Johansen, Pete Madden, Heather Quaintance, Clay Smith, Krissy Smith, Sally Stuart

Abstained: None

Opposed: None

Treasurer's Update

Duncan presented the projected year end financial status of Radio Catskill as compared to the approved 2023 Operating Budget. He noted that the translator sale had not been planned in the original budget, and we will therefore have a larger than anticipated surplus.

YTD revenue through the end of November is up more than 25% over 2022, which we attribute largely to the successes of our new hire in fundraising.

We did not achieve the targeted budget in our grants projection, but this was offset through contributions. It was noted that many of the grants available come with associated cost obligations, or are available for organizations that have an operating budget in excess of \$1M. For the 2024 budget, we are being more realistic in our grant line item based on our findings this past year. The Finance Committee is developing a roadmap for how and when Radio Catskill can expect to reach the \$1M threshold that many grants require.

Duncan noted that 2023 expenses increased from 2022 including the mortgage (due to rising interest rates), and the addition of a new hire. These have all been more than covered in our revenue surplus, and are accounted for in the 2024 proposed budget. Our mortgage interest rate is now locked and will not increase.

2024 Proposed Budget Review

The 2024 Operating Budget, as recommended by the Finance and Executive Committees, was reviewed. The budget represents steady growth, with projected income growth of 8% from 2023, and a 7% increase in expenses.

Income growth comes largely from projected success in growing the Underwriting program. We have reduced the expected revenue from grants, as these often come with expense obligations and can be unpredictable in their frequency. Underwriting revenue for 2024 is already 85% booked, and we have multiple grant applications in, including to Sullivan County, DVAA, and FEMA.

Expense increases include budgeted wage increases, health insurance increases, and increases in program acquisition fees, which grow proportionally to our fundraising. We have reduced some expenses related to the operation of the Honesdale studio. Fundraising expenses have a budgeted increase to support donor management and mailing costs. We feel this is an important area to continue to invest in for the future growth of the station.

The resulting budget has a small planned surplus. The Finance Committee, Executive Committee, and Staff were all comfortable with the level of planned surplus, feeling that this budget is very realistic and achievable.

Barb suggested that we should plan for capital expenses for the studio and white building in future budgets. It was noted that if we don't receive the FEMA or Sullivan County grants, we may be able to use the funds from the translator sale for these projects. It is important that we keep capital improvement costs in mind as we continue to develop budgets in the future.

MOTION to approve the 2024 Operating Budget as presented in the packet
(Childs/Johansen)

In Favor: Don Almquest, Jeff Barnes, Dale Blagrove, Amy Brightfield, Katie Childs, Duncan Cooper, Barb Dermarest, Leif Johansen, Pete Madden, Heather Quaintance, Clay Smith, Krissy Smith, Sally Stuart

Abstained: None

Opposed: None

Year End Appeal

Mimi updated the Board as to the status of the Year End Appeal, which is currently underway. We are well above the budgeted amount, which makes up for any shortfalls in the fund drives throughout 2023. This year we are already 20% above our 2022 year end appeal. Mimi was heartened by the support of the community, and noted that the success of the Year End Appeal demonstrates that we can continue to grow alternative fundraising avenues beyond the Fund Drives.

Mimi would like to assign each of the Members of the Board a small portfolio of donors to personally reach out to and connect with.

We have received feedback that the community has enjoyed hearing from the Board in the form of the messages recorded for the Year End Appeal, and that these have helped to support the fundraising efforts and have contributed to a successful campaign.

Strategic Goal: Audience Growth

Clay reminded the board of the goal to grow the diversity of audience listenership and increase the listenership of youth and long term multigenerational residents. We are not in a metered market, so we can't truly measure these demographics, though we do see it reflected in our event attendance and donor rolls. Specific information around online listening statistics will be presented in January.

Shared Drive Organization and Standardization

Leif presented the efforts that the Nom and Gov committee has made in streamlining the shared drive. Our shared drive is an incredible resource, but has become a bit unwieldy to navigate over time.

Moving forward, all documents dated before 2021, when the station moved to its new location in Liberty, will be moved to the Archive folder. Current Board documents will be organized into Administrative, Policies and Working Documents, and Committee Folders.

Leif requested that each committee chair take the time to clean up their respective committee folder, referencing the Nom & Gov folder as an example of how to structure committee files, including a Draft Minutes folder and Approved Minutes folders.

Board Comment Opportunity

It was noted that as a Board, we would like to do more to appreciate the Radio Catskill volunteers. We will be holding a Volunteer Appreciation Event in February, and it would be wonderful to have a strong Board turnout.

Dale noted that the Audit Committee met this week and has engaged MMQ - everything is on track from the audit.

Leif requested that if anyone has people in mind for future nomination to the Board of Trustees, please let the Nom & Gov Committee know. In particular, we are hoping to round out the Board by adding people who have expertise in legal, financial management or accounting and investment.

MOTION to adjourn at 7:16 pm (Stuart/Madden)

In Favor: Don Almquest, Jeff Barnes, Dale Blagrove, Amy Brightfield, Katie Childs, Duncan Cooper, Barb Dermarest, Leif Johansen, Pete Madden, Heather Quaintance, Clay Smith, Krissy Smith, Sally Stuart

Abstained: None

Opposed: None

Submitted by Katie Childs

WJFF
INCOME STATEMENT
For the Eleven Months Ending November 30, 2023

| | Total | YTD | Budget | Remaining | FY 2023 | Prior | Actual YTD to PY |
|---------------------------------|----------------|----------------|----------------|-----------------|----------------|----------------|------------------|
| | November 2023 | Budget | \$ Variance | Budget FY23 | Budget | Year-To-Date | Variance |
| OPERATING REVENUE | | | | | | | |
| Membership | 213,498 | 218,800 | (5,302) | 26,502 | 240,000 | 194,844 | 18,654 |
| CPB CSG | 33,702 | 34,798 | (1,096) | 1,096 | 34,798 | 32,498 | 1,204 |
| CPB Other | 122,188 | 123,267 | (1,079) | 1,079 | 123,267 | 116,293 | 5,895 |
| Other Grants | 0 | 5,000 | (5,000) | 10,000 | 10,000 | 0 | 0 |
| Foundation Grants | 4,550 | 18,000 | (13,450) | 20,450 | 25,000 | 0 | 4,550 |
| Underwriting | 54,973 | 53,900 | 1,073 | 5,027 | 60,000 | 31,651 | 23,322 |
| Benefit Income - Auction/Other | 27,873 | 32,000 | (4,127) | 4,127 | 32,000 | 26,588 | 1,285 |
| Benefit Income - Music Sale | 25,930 | 11,000 | 14,930 | (13,930) | 12,000 | 13,400 | 12,530 |
| Merchandise Sales | 15,070 | 6,175 | 8,895 | (8,220) | 6,850 | 6,982 | 8,088 |
| Car Talk Donations | 9,587 | 9,000 | 587 | 2,413 | 12,000 | 12,255 | (2,668) |
| Other Income | 52,556 | 150 | 52,406 | (52,406) | 150 | 173 | 52,383 |
| OPERATING REVENUE | 559,927 | 512,090 | 47,837 | (3,862) | 556,065 | 434,684 | 125,243 |
| OPERATING EXPENSES | | | | | | | |
| Wages | 178,363 | 178,057 | 306 | 15,881 | 194,244 | 144,882 | 33,481 |
| PR Taxes & Benefits | 52,012 | 50,818 | 1,194 | 3,456 | 55,468 | 35,518 | 16,494 |
| Program Acquisitions & Fees | 83,637 | 81,337 | 2,300 | (602) | 83,035 | 74,381 | 9,256 |
| Utilities | 17,837 | 20,933 | (3,096) | 4,826 | 22,663 | 22,137 | (4,300) |
| Dues & Subscriptions | 709 | 450 | 259 | (84) | 625 | 461 | 248 |
| Communications | 12,697 | 11,641 | 1,056 | 3 | 12,700 | 12,839 | (142) |
| Repairs & Maintenance | 10,297 | 13,290 | (2,993) | 4,203 | 14,500 | 24,112 | (13,815) |
| Property & Liability Insurance | 6,440 | 5,500 | 940 | 560 | 7,000 | 4,927 | 1,513 |
| Independent Contractors | 7,959 | 8,125 | (166) | 2,041 | 10,000 | 8,956 | (997) |
| Professional Fees | 48,903 | 41,268 | 7,635 | (4,738) | 44,165 | 35,873 | 13,030 |
| Benefit/Fundraising expense | 22,456 | 16,450 | 6,006 | (6,006) | 16,450 | 16,077 | 6,379 |
| Bank and Credit Card Fees | 36,162 | 34,063 | 2,099 | 1,038 | 37,200 | 8,964 | 27,198 |
| Rent | 13,035 | 13,035 | 0 | 1,185 | 14,220 | 13,035 | 0 |
| Merchandise Expense | 5,762 | 2,970 | 2,792 | (2,512) | 3,250 | 3,030 | 2,732 |
| Supplies & Other Office Expense | 34,902 | 25,758 | 9,144 | (7,067) | 27,835 | 24,076 | 10,826 |
| TOTAL OPERATING EXPENSES | 531,171 | 503,695 | 27,476 | 12,184 | 543,355 | 429,268 | 101,903 |
| NET OPERATING INCOME | 28,756 | 8,395 | 20,361 | (16,046) | 12,710 | 5,416 | 23,340 |
| NON-OPERATING | | | | | | | |
| Investment Income | 4,366 | 0 | 4,366 | (4,366) | 0 | (25,145) | 29,511 |
| Liberty Capital Campaign | 0 | 0 | 0 | 0 | 0 | 52,018 | (52,018) |
| Capital Campaign Expense | 0 | 0 | 0 | 0 | 0 | 7,976 | (7,976) |
| InKind Revenue | 5,000 | 6,250 | (1,250) | 7,500 | 12,500 | 20,886 | (15,886) |
| InKind Expense | 5,000 | 0 | 5,000 | (5,000) | 0 | 4,930 | 70 |
| TOTAL NON-OPERATING | 4,366 | 6,250 | (1,884) | 8,134 | 12,500 | 34,853 | (30,487) |
| NET INCOME | 33,122 | 14,645 | 18,477 | (7,912) | 25,210 | 40,269 | (7,147) |

WJFF
BALANCE SHEET
For the Eleven Months Ending November 30, 2023

| | November 2023 | November 2022 | Net Change |
|---|------------------|------------------|-----------------|
| ASSETS | | | |
| Current Assets | | | |
| Cash | | | |
| Operating Cash | 234,147 | 243,630 | (9,483) |
| Capital Campaign | 53,962 | 112,477 | (58,516) |
| Total Cash | 288,109 | 356,107 | (67,999) |
| Investments | | | |
| Wayne County Community Endowment | 18,966 | 16,891 | 2,075 |
| Community Fund of Orange & Sullivan Endowment | 112,033 | 0 | 112,033 |
| Total Investments | 130,999 | 16,891 | 114,108 |
| Accounts Receivable | | | |
| Accounts Receivable | 6,032 | 1,625 | 4,407 |
| Total Accounts Receivable | 6,032 | 1,625 | 4,407 |
| Other Current Assets | | | |
| Prepays and Other Assets | 12,261 | 11,726 | 535 |
| Total Other Current Assets | 12,261 | 11,726 | 535 |
| Total Current Assets | 437,401 | 386,349 | 51,052 |
| Fixed Assets | | | |
| Equipment | 751,171 | 751,171 | 0 |
| Building & Improvements | 1,257,200 | 1,248,107 | 9,094 |
| Construction in Progress | 0 | 2,650 | (2,650) |
| Accumulated Depreciation | (608,752) | (576,439) | (32,313) |
| Total Fixed Assets | 1,399,620 | 1,425,489 | (25,869) |
| Other Assets | | | |
| Current Right of Use Lease | 5,832 | 0 | 5,832 |
| Long Term Right of Use Lease | 127,668 | 0 | 127,668 |
| Escrow | 2,415 | 0 | 2,415 |
| Total Other Assets | 135,915 | 0 | 135,915 |
| TOTAL ASSETS | 1,972,935 | 1,811,838 | 161,097 |
| LIABILITIES & EQUITY | | | |
| LIABILITIES | | | |
| Accounts Payable | 0 | 7,030 | (7,030) |
| Payroll Liabilities | 788 | 1,857 | (1,069) |
| Liberty Commercial Loan | 397,443 | 399,454 | (2,011) |
| Lease Liability | 133,500 | 0 | 133,500 |
| TOTAL LIABILITIES | 531,731 | 408,340 | 123,390 |
| EQUITY | | | |
| Unrestricted Net Assets | 1,408,083 | 1,363,229 | 44,854 |
| Net Income | 33,122 | 40,268 | (7,147) |
| TOTAL EQUITY | 1,441,205 | 1,403,498 | 37,707 |
| TOTAL LIABILITIES & EQUITY | 1,972,935 | 1,811,838 | 161,097 |

WJFF-90.5FM
**RADIO
CATSKILL**
2024 Operating Budget

| INCOME | | \$613,830 | EXPENSES | \$607,124 |
|--|--|------------------|--|------------------|
| Membership: | | \$265,000 | Wages: | \$204,396 |
| 4700-21 Income:Fund Raising Income:Fund Drive 1 | | \$55,000 | Full Time | \$113,220 |
| 4700-22 Income:Fund Raising Income:Fund Drive 2 | | \$50,000 | Part Time | \$91,176 |
| 4700-23 Income:Fund Raising Income:Fund Drive 3 | | \$50,000 | PR Taxes & Benefits: | \$59,076 |
| 4700-24 Income:Fund Raising Inc:Sound Supporters | | \$75,000 | 6010-10 Payroll Expenses:Taxes | \$16,750 |
| 4700-26 Income:Fund Raising Inc:Year End Appeal | | \$35,000 | 6015-10 Payroll Expense:NYS Workers Compensation | \$0 |
| CPB CSG: | | \$35,000 | 6020-10 Payroll Expenses:NYS Unemployment Insura | \$175 |
| 4830-10 Income:Government Grants:CPB-Restricted | | \$35,000 | 6025-10 Payroll Expense:NYS Disability Insurance | \$2,252 |
| CPB Other: | | \$125,000 | 6030-10 Payroll Exp:Co. Contributions:Retirement | \$2,135 |
| 4810-10 Income:Government Grants:CPB/4820-10 | | \$125,000 | 6035-10 PR Expenses:Co. Contributions:Health Ins | \$37,764 |
| Government Grants: | | \$10,000 | Independent Contractors: | \$39,000 |
| 4800-10 Income:Government Grants | | \$10,000 | 7240-80 Independent Contractors:Eng:Nick Straka | \$7,500 |
| Other Grants: | | \$7,500 | 7300-10 Independent Contractor: Bookkeeping | \$31,500 |
| 4600-20 Income:Foundation Grants | | \$7,500 | Professional Fees: | \$20,300 |
| Underwriting: | | \$85,000 | 7310-10 Accounting/Audit | \$9,500 |
| 4300-45 Income:Business Underwriting | | \$75,000 | 7350-10 Legal Fees | \$5,500 |
| 4750-32 Income:Paid Public Service Announcement | | \$10,000 | 7360-10 FCC Consultant (Fybush Media) | \$2,500 |
| Benefit Income - Other: | | \$51,000 | 7320-10 Independent Contractors IT | \$300 |
| 4210-70 Income:Benefit Income:Awards Dinner | | \$17,500 | 7370-10 IT Consultant | \$2,500 |
| 4230-70 Income:Benefit Income:Music Sale | | \$25,000 | Program Acquisitions & Fees: | \$95,699 |
| 4270-70 NEPA Gives-Benefit Events | | \$500 | 6780-10 Dues/Fees:Professional Organization:NFCB | \$3,774 |
| 4275-70 Hudson Valley Gives | | \$1,000 | 6800-10 Dues/Fees:Professional Organizations-Oth | \$0 |
| 4260-70 General-Benefit Events | | \$5,000 | 6815-60 Dues/Fees:Program:African-American PRC | \$1,225 |
| 4245-70 Apple Pie Palooza | | \$2,000 | 6820-60 Dues / Fees:Programming:APM Fees | \$17,750 |
| Merchandise Sales: | | \$14,000 | 6830-60 Dues/Fees:Prog:Dues/Prog Fees-NY Public Ne | \$2,500 |
| 4705-20 Income:Merchandise | | \$14,000 | 6835-60 Dues/Fee:Prog:Due/Prog Fee-Oth:Spintron | \$1,000 |
| Investment Income | | \$180 | 6840-60 Dues/Fees:Program:Indiana Univ/Harmonia | \$750 |
| 4610-10 Income:Interest Income | | \$60 | 6850-60 Dues/Fees:Prog:NPR:Distrib Interconnecti | \$15,000 |
| 4610-20 Realized Gains/Loss | | \$60 | 6855-60 Dues/Fees:Programming:NPR Programming | \$38,000 |
| 4610-30 Unrealized Gains/Loss | | \$60 | 6860-60 Dues / Fees:Programming:NY Public Radio | \$1,200 |
| Car Talk Donations: | | \$12,000 | 6865-60 Dues / Fees:Programming:Pacifica | \$4,500 |
| 4400-30 Income:Car Talk Donations | | \$12,000 | 6870-60 Dues / Fees:Programming:PRX Fees | \$5,000 |
| Other Income: | | \$150 | 6880-60 Dues / Fees:Stuart Comm / River Reporter | \$5,000 |
| 4730-10 Income:Miscellaneous Income | | \$150 | Utilities: | \$21,790 |
| Inkind Revenue: | | \$9,000 | 7020-50 Liberty Property:Electricity | \$7,000 |
| 4510-10 Income:In-Kind NFS | | \$9,000 | 7020-55 Honesdale Studio:Electricity | \$2,340 |
| | | | 7020-80 Tower Electricity | \$9,000 |
| | | | 7025-10 Office Operating Expenses:Utilities | \$150 |
| | | | 7040-50 Liberty Property:Water | \$300 |
| | | | 7045-50 Liberty Property:Fuel | \$3,000 |
| | | | Dues & Subscriptions: | \$750 |
| | | | 6750-10 Dues / Fees | \$750 |
| | | | Communications: | \$12,950 |
| | | | 6720-10 Digital Services:Internet | \$6,000 |
| | | | 6720-55 Honesdale Studio:Internet | \$0 |
| | | | 7030-50 Digital Services: Static IP | \$2,500 |
| | | | 7030-10 Office Operating Expenses:Telephone | \$3,000 |
| | | | 6710-10 Digital Services:Cloud & Streaming | \$1,450 |
| | | | Repairs & Maintenance: | \$12,800 |
| | | | 6605-10 Office Durable (Equipment) | \$1,750 |
| | | | 6605-80 Broadcast Equipment (durable) | \$1,250 |
| | | | 6610-80 Broadcast Supplies (consumable) | \$1,000 |
| | | | 7010-10 Office Operating Expenses:Office Mainten | \$4,800 |
| | | | 7010-50 Liberty Property:Repairs and Maintenance | \$2,500 |
| | | | 7010-80 Equipment Maintenance | \$1,500 |
| | | | Property & Liability Insurance: | \$8,000 |
| | | | 7410-10 Insurance:Liability | \$8,000 |
| | | | Benefit/Fundraising expense: | \$34,000 |
| | | | 6220-10 Appreciation:Volunteer Appreciation | \$1,500 |
| | | | 6510-70 Benefit Expenses:Awards Dinner | \$6,000 |
| | | | 6520-70 Benefit Expenses:Music Sale | \$1,000 |
| | | | 7100-20 Donor Mgmt Fees/Fundraising | \$6,500 |
| | | | 7110-20 Fundraising Expenses:Fund Drives-Mailing | \$10,000 |
| | | | 7810-10 In Kind Exp-General/Admin | \$9,000 |
| | | | Bank and Credit Card Fees: | \$43,950 |
| | | | 6400-10 Bank Charges | \$150 |
| | | | 6400-20 Bank Charges:Credit Card Fees | \$35,000 |
| | | | 6430-10 Endow Fee-General/Admin | \$1,800 |
| | | | 6400-20 Bank Charges:Credit Card Fees | \$7,000 |
| | | | Rent: | \$14,313 |
| | | | 7400-55 Honesdale Studio:Rent | \$4,713 |
| | | | 7400-80 Tower:Tower Rent | \$9,600 |
| | | | Merchandise Expense: | \$5,000 |
| | | | 7600-20 Merchandise Expense | \$5,000 |
| | | | Supplies & Other Office Expense: | \$35,100 |
| | | | 6050-10 Payroll Expenses:Payroll Processing Fees | \$3,500 |
| | | | 7050-10 Taxes & Licenses | \$3,200 |
| | | | 7500-10 Office Consumable (supplies) | \$2,800 |
| | | | 7520-10 Office Operating Expenses | \$2,000 |
| | | | 7530-10 Office Operating Expense:Software-Office | \$5,500 |
| | | | 7550-10 Postage & Shipping | \$2,000 |
| | | | 7560-10 Professional Development | \$500 |
| | | | 7510-10 Meals & Entertainment | \$100 |
| | | | 7640-10 Promotion & Publicity | \$15,000 |
| | | | 7800-10 Travel | \$500 |
| NET SURPLUS | | \$6,706 | | |



2023 Operating Budget

| INCOME | | \$568,565 | EXPENSES | | \$545,105 |
|--|------------------|------------------|--|-----------------|------------------|
| Membership: | | \$240,000 | Wages: | | \$194,244 |
| 4700-21 Income:Fund Raising Income:Fund Drive 1 | \$50,000 | | Full Time | \$111,000 | |
| 4700-22 Income:Fund Raising Income:Fund Drive 2 | \$55,000 | | Part Time | \$83,244 | |
| 4700-23 Income:Fund Raising Income:Fund Drive 3 | \$50,000 | | PR Taxes & Benefits: | \$55,468 | |
| 4700-24 Income:Fund Raising Inc:Sound Supporters | \$70,000 | | 6010-10 Payroll Expenses:Taxes | \$15,000 | |
| 4700-26 Income:Fund Raising Inc:Year End Appeal | \$15,000 | | 6015-10 Payroll Expense:NYS Workers Compensation | \$1,500 | |
| CPB CSG: | \$34,798 | | 6020-10 Payroll Expenses:NYS Unemployment Insura | \$500 | |
| 4830-10 Income:Government Grants:CPB-Restricted | \$34,798 | | 6025-10 Payroll Expense:NYS Disability Insurance | \$750 | |
| CPB Other: | \$123,267 | | 6030-10 Payroll Exp:Co. Contributions:Retirement | \$2,500 | |
| 4810-10 Income:Government Grants:CPB/4820-10 | \$123,267 | | 6035-10 PR Expenses:Co. Contributions:Health Ins | \$35,218 | |
| Government Grants: | \$10,000 | | Independent Contractors: | \$38,165 | |
| 4800-10 Income:Government Grants | \$10,000 | | 7240-80 Independent Contractors:Eng:Nick Straka | \$7,500 | |
| Other Grants: | \$25,000 | | 7300-10 Independent Contractor: Bookkeeping | \$30,665 | |
| 4600-20 Income:Foundation Grants | \$25,000 | | Professional Fees: | \$15,750 | |
| Underwriting: | \$60,000 | | 7310-10 Accounting/Audit | \$9,250 | |
| 4220-45 Income:Benefit Income:Benefit UW | \$5,000 | | 7350-10 Legal Fees | \$4,000 | |
| 4300-45 Income:Business Underwriting | \$50,000 | | 7360-10 FCC Consultant (Fybush Media) | \$2,500 | |
| 4750-32 Income:Paid Public Service Announcement | \$5,000 | | Program Acquisitions & Fees: | \$79,260 | |
| Benefit Income - Other: | \$44,000 | | 6815-60 Dues/Fees:Program:African-American PRC | \$1,125 | |
| 4210-70 Income:Benefit Income:Awards Dinner | \$15,000 | | 6820-60 Dues / Fees:Programming:APM Fees | \$17,749 | |
| 4230-70 Income:Benefit Income:Music Sale | \$12,000 | | 6830-60 Dues/Fees:Prog:Dues/Prog Fees-Other | \$2,500 | |
| 4270-70 NEPA Gives-Benefit Events | \$2,500 | | 6835-60 Dues/Fee:Prog:Due/Prog Fee-Oth:Spintron | \$800 | |
| 4275-70 Hudson Valley Gives | \$2,500 | | 6840-60 Dues/Fees:Programm:Indiana Univ/Harmonia | \$500 | |
| 4240-40 Inc:Benefit Inc:Online Auction | \$10,000 | | 6850-60 Dues/Fees:Prog:NPR:Distrib Interconnecti | \$11,315 | |
| 4245-70 Apple Pie Palooza | \$2,000 | | 6855-60 Dues/Fees:Programming:NPR Programming | \$27,943 | |
| Merchandise Sales: | \$6,700 | | 6860-60 Dues / Fees:Programming:NY Public Radio | \$801 | |
| 4705-20 Income:Merchandise | \$6,700 | | 6865-60 Dues / Fees:Programming:Pacifica | \$4,543 | |
| Car Talk Donations: | \$12,000 | | 6870-60 Dues / Fees:Programming:PRX Fees | \$5,484 | |
| 4400-30 Income:Car Talk Donations | \$12,000 | | 6880-60 Dues / Fees:Stuart Comm / River Reporter | \$6,500 | |
| Other Income: | \$300 | | Utilities: | \$22,663 | |
| 4730-10 Income:Miscellaneous Income | \$150 | | 7020-50 Liberty Property:Electricity | \$6,000 | |
| 4740-20 Income:Miscellaneous Income:Amazon Smile | \$150 | | 7020-55 Honesdale Studio:Electricity | \$2,100 | |
| Inkind Revenue: | \$12,500 | | 7020-80 Tower Electricity | \$9,000 | |
| 4510-10 Income:In-Kind NFS | \$12,500 | | 7025-10 Office Operating Expenses:Utilities | \$150 | |
| | | | 7040-50 Liberty Property:Water | \$500 | |
| | | | 7045-50 Liberty Property:Fuel | \$3,000 | |
| | | | 7060-10 Sewer Tax | \$1,913 | |
| | | | Dues & Subscriptions: | \$4,400 | |
| | | | 6750-10 Dues / Fees | \$125 | |
| | | | 6760-10 Dues/Fees:Print & Digital Subscriptions | \$500 | |
| | | | 6780-10 Dues/Fees:Professional Organization:NFCB | \$3,775 | |
| | | | Communications: | \$12,700 | |
| | | | 6720-10 Digital Services:Internet | \$7,500 | |
| | | | 6720-55 Honesdale Studio:Internet | \$1,200 | |
| | | | 7030-50 Liberty:Phone | \$3,000 | |
| | | | 6710-10 Digital Services:Cloud & Streaming | \$1,000 | |
| | | | Repairs & Maintenance: | \$16,500 | |
| | | | 6605-10 Office Durable (Equipment) | \$2,000 | |
| | | | 6610-80 Broadcast Supplies (consumable) | \$1,000 | |
| | | | 7010-10 Office Operating Expenses:Office Mainten | \$4,500 | |
| | | | 7010-50 Liberty Property:Repairs and Maintenance | \$7,500 | |
| | | | 7010-80 Equipment Maintenance | \$1,500 | |
| | | | Property & Liability Insurance: | \$7,000 | |
| | | | 7410-10 Insurance:Liability | \$7,000 | |
| | | | Benefit/Fundraising expense: | \$16,450 | |
| | | | 6210-10 Appreciation:Sunshine | \$225 | |
| | | | 6510-70 Benefit Expenses:Awards Dinner | \$5,000 | |

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| 6520-70 Benefit Expenses:Music Sale | \$300 |
| 6600-40 Benefit Expense:Wonderful Things Auction | \$500 |
| 7100-20 Fundraising Expenses | \$3,425 |
| 7110-20 Fundraising Expenses:Fund Drives-Mailing | \$5,500 |
| 6220-10 Appreciation:Volunteer Appreciation | \$1,500 |
| Bank and Credit Card Fees: | \$7,200 |
| 6400-10 Bank Charges | \$200 |
| 6400-20 Bank Charges:Credit Card Fees | \$7,000 |
| Rent: | \$44,220 |
| 6410-10 Bank Charges:Interest & Finance Charges | \$30,000 |
| 7400-55 Honesdale Studio:Rent | \$4,620 |
| 7400-80 Tower:Tower Rent | \$9,600 |
| Merchandise Expense: | \$3,250 |
| 7600-20 Merchandise Expense | \$3,250 |
| Supplies & Other Office Expense: | \$27,835 |
| 6050-10 Payroll Expenses:Payroll Processing Fees | \$2,335 |
| 7050-10 Taxes & Licenses | \$3,000 |
| 7530-10 Office Operating Expense:Software-Office | \$4,500 |
| 7550-10 Postage & Shipping | \$1,500 |
| 7500-10 Office Consumable (supplies) | \$3,000 |
| 7520-10 Office Operating Expenses | \$1,000 |
| 7640-10 Promotion & Publicity | \$12,500 |
| NET SURPLUS | \$23,460 |