

WJFF Radio Catskill Board of Trustees Meeting Part 2
Annual Meeting of the 2022-2023 Board of Trustees
June 26, 2023 at 7:15pm

In-person at WJFF, Liberty, NY and virtual meeting online

Trustees Present: Don Almquist, Jeff Barnes, Dale Blagrove, Amy Brightfield, Katie Childs, Duncan Cooper, Barbara Demarest, Kirsten Harlow Foster, Peter Madden, Heather Quaintance, Sally Stuart

Staff Present: Tim Bruno

C.A.B. members:

Members of the public present who identified themselves: Michael Williams

Trustee absent: Leif Johansen, Clay Smith, Kristina Smith

Amy Brightfield presided over the meeting until a new slate of officers was elected. A quorum being present, she called the meeting to order at 7:15pm.

Members of the WJFF Board of Trustees 2023 - 2024

Jeff Barnes, Dale Blagrove, Amy Brightfield, Katie Childs, Duncan Cooper, Barbara Demarest, Kirsten Harlow Foster, Leif Johansen, Heather Quaintance, Clay Smith, Kristina Smith, Sally Stuart, Peter Madden, Don Almquist

Duncan Cooper stepped in as acting chair and called the meeting to order. He led the board in the oath to swear in all the members of the 2023 – 2024 Board of Trustees.

"I solemnly affirm that as a Trustee of Radio Catskill I will support the mission of the station, follow and uphold its policies and procedures, and all applicable laws and regulations, and will faithfully discharge my fiduciary duties as Trustee to the best of my abilities."

Amy presided over nominations from the floor for the election of the Officers of the Board: Kirsten Harlow Foster, nominated by Sally Stuart for *President*, Sally Stuart, nominated by Kirsten Harlow Foster for *Vice President*, Duncan Cooper, nominated by Katie Childs for *Treasurer*, Katie Childs nominated by Duncan Cooper for *Secretary*.

Motion to approve the slate of officers (Amy Brightfield/Dale Blagrove). The candidates presented themselves and a voice vote for each candidate was held with all candidates being elected unanimously.

In Favor: Don Almquist, Jeff Barnes, Dale Blagrove, Amy Brightfield, Katie Childs, Duncan Cooper, Barbara Demarest, Kirsten Harlow Foster, Peter Madden, Heather Quaintance, Sally Stuart

Opposed: None

Abstained: None

Acting as President, Kirsten Foster presided over the on-going meeting. All members of the board are required to sign "Conflict of Interest" statements. Members attending in person completed the form and those attending remotely were asked to complete the form, scan it and submit them to Tim Bruno, General Manager.

Motion (Sally Stuart/Barb Demarest): Authorize members of the 2023 - 2024 Executive Committee: Kirsten Foster, *President*, Sally Stuart, *Vice-President*, Duncan Cooper, *Treasurer*, and Katie Childs, *Secretary*, as well as Tim Bruno, *General Manager* as signatories on our accounts at **Jeff Bank**, with the proviso that in accordance with station policy, checks with a value greater than \$1,000.00 require the signature of an officer of the corporation, and checks made out to staff members or trustees cannot be signed by the recipient.

In Favor: Don Almquist, Jeff Barnes, Dale Blagrove, Amy Brightfield, Katie Childs, Duncan Cooper, Barbara Demarest, Kirsten Harlow Foster, Leif Johansen, Peter Madden, Heather Quaintance, Kristina Smith, Sally Stuart

Opposed: None

Abstained: None

Motion (Sally Stuart/Heather Quaintance): Approve the portion of these minutes regarding approval of signatories.

In Favor: Don Almquist, Jeff Barnes, Dale Blagrove, Amy Brightfield, Katie Childs, Duncan Cooper, Barbara Demarest, Kirsten Harlow Foster, Peter Madden, Heather Quaintance, Sally Stuart

Opposed: None

Abstained: None

Kirsten Foster shared a proposed Board meeting schedule and new board member orientation dates. The email distribution list will be revised for the 2023-24 board tomorrow. The next meeting of the Board meeting will be September 11, 2023 6pm at the Liberty WJFF Station.

Proposed committee assignments and chairs were reviewed (see document attached)

Motion to adjourn. (Amy Brightfield/Heather Quaintance) at 7:28pm

In Favor: Don Almquist, Jeff Barnes, Dale Blagrove, Amy Brightfield, Katie Childs, Duncan Cooper, Barbara Demarest, Kirsten Harlow Foster, Leif Johansen, Peter Madden, Heather Quaintance, Kristina Smith, Sally Stuart

Opposed: None

Abstained: None

Submitted by Katie Childs, Secretary