

Minutes of the Meeting of the Executive Committee

WJFF Radio Catskill Board of Trustees

September 22, 2020 2:30pm Google online conference

Approved 11-6-2020

Committee members present: Thane Peterson *President*, Kirsten Foster *VP*, Kathy Geary *Secretary*.

Committee members absent: John Gordon *Treasurer*

Staff Present: Tim Bruno

Public: Sonja Hedlund

A quorum being present, Thane Peterson called the meeting to order at 2:39pm.

CPB Funding

A discussion was held regarding the recent approval from the CPB regarding the NFFS Income reported for 2019. We reported \$333K, exceeding the required threshold of \$300K. This is our third and final year in “transistion” status to meet the income threshold.

Liberty Property

BOCES will provide construction services at the Liberty property during Phase one. Their students can begin work in early October. The masonry work cannot be done by BOCES students and will be contracted out and completed prior to BOCES work. BOCES is contributing the labor in-kind. A full report will be presented at this evening’s BOT meeting.

Finance Reports

The most recent reports from 9-21-2020 were discussed. Member income is over budget and there is still one more pledge drive this year.

We need to submit the paperwork for the PPP Loan forgiveness for the \$26K received. The money was used for expenses such as payroll, rent and utilities.

The current expenses for Telephone \$6.9K are over budget because they included some internet fees. The bookkeeper will make an adjustment. Tim Bruno reports that we are switching to Spectrum fiber optic service.

The Cooperage broadcast studio in Honesdale PA costs \$700 monthly rent including internet. We did not have access to the studio due to the pandemic since March. The Cooperage is opening up studio access beginning last week. We are considering how to request a credit for the six months for which we had no access to the studio.

The annual Benefit income is budgeted at \$5K. We will be over budget by \$3-4K with the Music sale coming up in Nov.

Public Comment

Sonja Hedlund remarked that we should get a refund from the Cooperage for broadcast studio rent during the months we had no access to the premises. She said overpaying is a bad idea.

MOTION: (Peterson / Geary) to go into closed session to discuss a personnel matter at 3:09pm

In favor: Thane Peterson, Kirsten Foster, Kathy Geary

Opposed: None

Abstain: None

MOTION: (Geary/Peterson) to return to open session at 3:13pm

In favor: Thane Peterson, Kirsten Foster, Kathy Geary

Opposed: None

Abstain: None

MOTION: (Geary/Peterson) to approve the minutes from the previous committee meetings on 7-16-2020 and 8-28-2020

In favor: Thane Peterson, Kirsten Foster, Kathy Geary

Opposed: None

Abstain: None

MOTION: (Foster/Peterson) to adjourn at 3:15pm

In favor: Thane Peterson, Kirsten Foster, Kathy Geary

Opposed: None

Abstain: None

Minutes submitted by Kathy Geary, Secretary