

WJFF Radio Catskill Board of Trustees

Minutes of the Meeting of the Executive Committee

October 15, 2021 9:00AM ZOOM online virtual meeting

Committee members present: Kirsten Harlow Foster *President*, Sally Stuart *VP*, Kathy Geary *Secretary*, Duncan Cooper *Treasurer*

Committee members absent: none

Staff Present: Tim Bruno

Public: none

A quorum being present, Kirsten Foster called the meeting to order at 9:03am.

Audit

Sally Stuart reports that we are looking for a new accounting firm and have received some good proposals from potential firms with a company in Scranton being considered. The FORM 990 is done according to NETA and will be presented to the BOT and posted online.

BOT Meeting and Agenda

The location of the next BOT meeting on 10-25-2021 is still TBD. Discussion was held on potential locations.

The newly elected BOT member from the volunteer election will be announced and their committee assignments will be made.

Angela Page has resigned from the BOT and her position at the CAB liaison is being filled by Leila McCullough. We'll ask her if she's willing to continue as the liaison going forward.

Kirsten will make presentation about committee goals for 2022. The Nom & Gov committee is tasked with a By Laws review, which is also available from NYCON.

Liberty Station

Collier Construction has submitted their Gross Max Price (GMP) quote and itemized estimates totaling \$973K. The ZETA broadcast software is not included with a remaining balance due of \$15K.

Discussion was held regarding the Jeff Bank Construction loan, reinforcing the Finance committee recommendation to increase the loan from \$225K to \$400K.

There are no plans or estimates for Solar energy installation. This was a big part of the promotional effort when the station move to Liberty was first announced four years ago. The station was created based on hydro-power as a renewable energy source, the

commitment to renewable energy has been a strong part of the station identity. We can subscribe to solar energy without having to physically install it on the property.

Public Comment

None

MOTION: (Foster/Cooper) to adjourn at 10:06AM

In favor: Duncan Cooper, Kirsten Foster, Kathy Geary, Sally Stuart

Opposed: None

Abstain: None

Minutes submitted by Kathy Geary, Secretary