

WJFF Radio Catskill Board of Trustees
Meeting Minutes of the Executive Committee
September 2, 2022 at 9:00am

Virtual meeting

Approved 10/18/2022

Committee Members Present: Duncan Cooper, Kirsten Foster, and Sally Stuart

Committee Members Absent: Clay Smith

Staff Present: Tim Bruno,

Public: none

A quorum being present, Kirsten Foster called the meeting to order at 9:02pm.

MOTION (Stuart / Foster): to approve minutes from the Executive Committee meeting on July 29, 2022.

In Favor: Duncan Cooper, Kirsten Foster, and Sally Stuart

Opposed: None

Kirsten reported that the committees have been meeting and the following committee chairs have been elected: Halle Kho for DCOC, Barbara Demarest for Nominating and Governance, Mike Williams for Personnel, Audit and Finance have yet to meet. Leila will continue as board liaison to the CAB.

Duncan Cooper will review WJFF's draft 990 (tax return) this weekend and share any thoughts with Dale and Sally. The Audit Committee is scheduled to meet next week.

Tim provided updates on new volunteers and completing pending work at the Liberty facility.

The Online Auction has raised close to the amount budgeted and the Summer Fund Drive is very close to meeting it's increased goal. Car donations are above the goal. There was discussion of how the board can help to meet various goals for increasing revenues; each board member can be asked to suggest on underwriting prospect.

Katie and Dale have worked on a high-level review of the Strategic Plan goals and Gantt chart. They are suggesting that committees can help continue this effort. Some committees have developed work plans for the year. Halle has a biweekly meeting schedule for DCOC and this committee is busy working on the community awards event which is on 10/20/22.

The documents for the board packet were agreed upon. Sally will send it out by or before 9/7/22.

MOTION (Cooper/Foster): to adjourn at 9:55am

In Favor: All in favor

Opposed: None

Abstaining: None

Submitted by Sally Stuart, Secretary