

**WJFF Radio Catskill Board of Trustees**  
**Minutes of the Meeting of the Executive Committee**  
**February 25, 2022 9:00AM via Google Meet**  
**Approved April 14, 2022**

Committee members present: Kirsten Harlow Foster President, Sally Stuart VP,  
Duncan Cooper Treasurer

Committee members absent: Kathy Geary Secretary

Staff Present: Tim Bruno

Public: none

A quorum being present, Kirsten Foster called the meeting to order at 9:05am.

1. Tim reported that Scott, who is advising us about the translator, said he would get back to us today regarding selling the translator in Monticello. He will wait to hear back from him. There is nothing to decide on this matter and therefore it does not need to be discussed at the next board meeting.
2. The committee reviewed the year-end final financial report for 2021 from NETA and Tim explained that we will have January 2022 reports in time for the board meeting.
3. Opening an account at the Community Foundation of Orange and Sullivan Counties (CFOS) requires \$5K to open a fund and they encourage funds to be at \$25K within 5 years to be considered endowed. We could accept stock gifts through this account and could move some of our investments from the Vanguard account to CFOS. Duncan recommended moving half of this account to CFOS. He will have a conversation with them to discuss this. Tim feels that they would be a great help to WJFF with planned giving. He recommends opening the account by the end of June to allow us to focus on planned giving and the support they can offer us in the second half of 2022.
4. Jeff Barnes has offered to give a sendoff party to celebrate the move. It could be a good summer event for the station.

5. Committee members looked at the Nominating and Governance Committee's recommendations for by-laws changes. The committee asked the Executive Committee to review and approve a list of 21 changes, mostly minor and focused on adding flexibility for using technology and online tools to simplify our processes. However, the committee members hadn't had time to review the proposed changes and had a few questions. The committee decided to review the changes with Kathy Geary and invite other members of the committee to the next meeting and present the changes at the April board meeting.
6. Tim met with Sullivan Renaissance about working with us on a master plan for design and beautification of the outside areas of the new Liberty location including a new sign and garden area, outdoor event space, etc. Our request for this support is being considered and we should learn their decision soon.
7. BOCES will be able to repairs and other work on the white house later in the year.
8. The committee reviewed Board Meeting 3/7 Goals and Agenda.

**MOTION:** (Foster/Cooper) to approve the January 21 minutes.

In favor: Duncan Cooper, Kirsten Foster, Sally Stuart

Opposed: None

Abstain: None

**MOTION:** (Foster/Stuart) to adjourn at 9:40AM

In favor: Duncan Cooper, Kirsten Foster, Sally Stuart

Opposed: None

Abstain: None

Minutes submitted by Sally Stuart, Vice President