

WJFF Radio Catskill Board of Trustees
Minutes of the Meeting of the Executive Committee
May 13, 2022 9:00AM online meeting
Approved June 17, 2022

Committee members present: Kirsten Harlow Foster President, Sally Stuart VP, Duncan Cooper Treasurer, Kathy Geary Secretary

Committee members absent: none

Staff Present: Tim Bruno

Public: Susan Anderson, NETA accounting

A quorum being present, Kirsten Foster called the meeting to order at 9:06am.

MOTION: (Stuart / Geary) to approve the minutes from April 14, 2022

In favor: Duncan Cooper, Kirsten Foster, Kathy Geary, Sally Stuart

Opposed: None

Abstain: None

Susan Anderson reviewed the recent financial statement with the committee. The Liberty Capital Campaign needs to be removed from the operating budget.

Board composition: Further discussion about the slate for the Executive committee for 2022 – 2023 with Sally Stuart running for Secretary and Clay Smith running for Vice President. Kathy Geary is terming out in June. Kirsten Foster will run for President and Duncan Cooper will run for Treasurer. The new slate will be presented to the BOT at the May meeting.

Tim Bruno reports that the sale of the Translator equipment in Monticello is in progress and hopes to close by June 10.

We need to assemble a new Facilities committee to deal with the construction necessary for the new broadcast frequencies approved by the FCC. We have three years to complete the work to retain the frequencies.

Tim Bruno sent out an update on the Liberty Station construction in the Soundings newsletter. Construction and integration are on schedule. The white house at the Liberty property has sewer line issues and the repairs will be covered from the operating budget.

Duncan Cooper reports that it will cost \$15,000 to install the broadcast software ZETA at the Honesdale studio. The expense will come from the operating budget. A motion will be made at the full BOT meeting to approve the expense.

The Capital Campaign has raised \$196K.

Increased expenses for Collier Construction at the Liberty Station result in \$50K over budget. Duncan presented a budget with these costs included. See attached.

MOTION (Stuart / Cooper): to recommend the BOT approve the budget as prepared by the Treasurer.

The Finance committee will meet on May 20 at 10am.

Discussion was held about necessary work at the Jeffersonville studios for driveway repairs. The Grefs, who own the property, have requested this work be completed prior to the move. The work is estimated to cost \$5K.

MOTION: (Foster/Stuart) to adjourn at 10:04AM

In favor: Duncan Cooper, Kirsten Foster, Sally Stuart, Kathy Geary

Opposed: None

Abstain: None

Minutes submitted by Kathy Geary, Secretary