

WJFF Radio Catskill Board of Trustees
Meeting Minutes of the Executive Committee
June 16, 2023 at 9:00am

Online Meeting

Approved 9/1/2023

Committee Members Present: Duncan Cooper, Kirsten Foster, Clay Smith, and Sally Stuart

Board Members Present: Barb Demerast

Staff Present: Tim Bruno

Member of the Public: Scott Fybush joined for a few minutes to discuss the translator sale.

A quorum being present, Kirsten Foster called the meeting to order at 9:04am.

MOTION to approve the minutes from the Executive Committee meetings on 5/12/23 and 6/4/23 with mention that this was an emergency meeting. (Stuart/Smith)

In Favor: Duncan Cooper, Kirsten Foster, Clay Smith and Sally Stuart

Abstained: None

Opposed: None

Nom and Gov Board Election Recommendations (Barb Demerast)

There are two candidates for the board recommended by the Nominating and Governance Committee. There were no applications for the open volunteer board member slot. There was discussion about how the community of volunteers at WJFF is evolving and some of the barriers to applications from volunteers. We will have a longer conversation about the election process and the volunteer board member class.

MOTION to approve the motion to approve the nominees recommended by Nom and Gov (Foster/Stuart)

In Favor: Duncan Cooper, Kirsten Foster, Clay Smith and Sally Stuart

Abstained: None

Opposed: None

Discussion on W233AH translator sale status

The FCC is investigating Radio Sharon which would delay the sale to them by a year or more. Another entity that is not legally connected to Radio Sharon in the eyes of the FCC could buy the translator. It is a Christian, Spanish language radio station. Our advisor Scott Fybush agrees that if this is all approved by counsel then we can go forward without concern.

June Board Meeting

Sally will remind folks of the 'Bring a Plant' plan when she sends the board packet out.

It would be good to have a social time after the formal June board meetings. Sally will mention this also when sending the board packet and encourage folks to bring wine/beer/apps to share.

Strategic Plan Updates

Clay is not able to attend the June meeting but Sally and Kirsten will present the updates with an emphasis on how much has been accomplished already. The updates will also mention parts of the plan that need to be revised and aligned with changes e.g. the budget and fundraising goals. For now, Mimi's goals are in the 2023 budget and we will draft next year's budget with these in mind as well. Some financial goals of the Strategic Plan will need reviewing and updating.

Discussion on Board Orientation

Kirsten proposed creating a board member orientation binder to give to all board members at the first meeting of the new board. She and the other executive Committee Members will pull this together with Tim's help. There are advantages to having something concrete and that brings everything together.

Review of June Meeting Agenda, Proposed 2023-24 meeting dates and Committee assignments

The agenda was finalized and Sally will prepare template minutes for the two meetings and the partially approved minutes for signatories. Kirsten shared proposed meeting dates which were adjusted to allow for a meeting to approve the financial statements in time to meet the FCC annual reporting deadline. There was discussion of proposed committee assignments, assuming the executive committee is elected as expected, Kirsten will present committee assignments and ask all committees to meet to plan their work for the year before the first Board meeting of the term.

MOTION to adjourn at 10:04am (Stuart/Foster)

In Favor: All in favor

Opposed: None

Abstaining: None

Submitted by Sally Stuart, Secretary