

WJFF Radio Catskill Board of Trustees
Meeting Minutes of the Executive Committee
September 1, 2023 at 9:00am

Online Meeting

Committee Members Present: Katie Childs, Duncan Cooper, Kirsten Foster, and Sally Stuart

Board Members Present: Dale Blagrove, Barbara Demarest, Leif Johansen, Peter Madden, Clay Smith, Kristina Smith

Staff Present: Tim Bruno

Members of the Public: None

A quorum being present, Kirsten Foster called the meeting to order at 9:02am.

Discussion of committee goals and plans for the 2023-2024 year

The interim committee chairs all joined the Executive Committee meeting for a kickoff of the year planning discussion including each committee's goals for the year and plan for achieving those goals against the Strategic Plan.

Committee chairs exited meeting at 9:38am

MOTION to approve the minutes from the Executive Committee meetings on 06/16/23 (Stuart/Foster)

In Favor: Duncan Cooper, Kirsten Foster, Clay Smith, Sally Stuart

Abstained: Katie Childs

Opposed: None

September 11, 2023 Board Meeting

Kirsten will recap the common goals of the individual committees for the 2023-2024 board year: standardizing SOPs, ensuring continuity plans, and benchmarking against the Strategic Plan.

Tim will lead a staff and programming update

Katie will create a master calendar for the year that includes events and meetings to be distributed at the board meeting.

We will ensure the board is aware of the upcoming Community Awards so that board members can mark their calendars and secure their tickets for the event.

Duncan will provide a financial update through the end of August and will send the information to the board for review closer to the time of the meeting.

Station Director Update

Tim updated the Executive Committee on the status of fundraising efforts, including the annual yard sale, online auction, underwriting, and Community Awards.

MOTION to adjourn at 9:58 am (Foster/Stuart)

In Favor: Katie Childs, Duncan Cooper, Kirsten Foster, and Sally Stuart

Opposed: None

Abstaining: None

Submitted by Katie Childs, Secretary