

WJFF Nominating and Governance Minutes

Wednesday August 18, 2021

Online on Zoom 3pm

Approved Sept 19, 2021

Committee Members In attendance: Amy Brightfield, Barbara Demarest, Kathy Geary, Angela Page

Committee members absent: none

Public in attendance: Kevin Cooke (online 3:02 – 3:10pm)

Meeting called to order at 3:02pm.

MOTION (Brightfield / Page): to approve the minutes June 10, 2021

In favor: Amy Brightfield, Angela Page, Kevin Cooke (committee member 2020-2021)

Opposed: None

Abstain: Barbara Demarest, Kathy Geary (absent)

MOTION (Brightfield / Page): to approve the minutes August 8, 2021

In favor: Amy Brightfield, Barbara Demarest, Angela Page

Opposed: None

Abstain: Kathy Geary (absent)

To accommodate the staff schedule and workload, the volunteer election schedule was pushed out one week with the election results announced at the BOT meeting on Monday Oct 25. As with last year's volunteer election, Kit Hult (staff) and Amy Brightfield will meet in person to count the volunteer ballots.

Kit Hult will announce the election to the eligible volunteers via email and include the fact that this seat will be a two-year term from 2021 – 2023. This will stagger our BOT terms with four seats ending in 2022, five ending in 2023 and six ending in 2024.

When the Annual BOT election is held in June 2022 there will be one new open seat which will be a one-year term to balance the staggered terms as closely as possible.

Barbara asked about a skills assessment for the open seat in 2022. Potential nominees for 2022 were discussed. If this should be a volunteer election was discussed since we can have three volunteer elected seats and will only have two volunteer elected seats at that time. We'll gauge the response for the current volunteer election and make a recommendation.

There will be three returning members who can run for their second terms in 2022. Amy Brightfield will contact them individually to see if they plan to run for a second term. Sara Stuart, Kevin Cooke, Judith Schwartzstein.

A BOT member self-assessment will be done in March/April 2022.

Discussion was held about the size and number of sub-committees in DCOC. It was agreed there is no need to break them out into separate committees, for instance the Digital committee, since they are working groups and not a deliberative body. Their meetings are made open to the public and minutes are posted quarterly.

Barbara asked about document retention and posting station policies for the public on the website. Kathy reports that Sally Stuart is tasked with that and will ask for a progress report.

MOTION (Page / Geary): to elect Amy Brightfield as the Chair for the Nominating and Governance committee for 2021-2022.

In favor: Amy Brightfield, Barbara Demarest, Kathy Geary, Angela Page

Opposed: None

Abstain: None

We agreed to upcoming meetings on Wednesday Sept 15 and Oct 20 at 2pm via ZOOM.

Public Comments – none

MOTION (Page / Geary) to adjourn at 3:50pm

In favor: Amy Brightfield, Barbara Demarest, Kathy Geary, Angela Page

Opposed: None

Abstain: None

Submitted by Kathy Geary