

**WJFF Nominating & Governance Minutes**  
**December 7, 2021 at 5pm**  
**Virtual meeting online**  
**Approved 1/18/2022**

Committee Members Present: Amy Brightfield, Kathy Geary, Leif Johansen, Barb Demarest  
Committee Members Absent: none  
Staff present: Kit Hulit  
Public in Attendance: none

Amy called the meeting to order at 5:04

**MOTION:** (Brightfield / Demarest) to approve the minutes from Dec 2021  
In favor: Brightfield, Demarest, Geary  
Opposed: None  
Abstain: Johansen

Leif was welcomed to the committee.

**Trustee Skills Assessment**

The purpose of the skills assessment was reviewed. Barb shared the draft which contains the same skills categories that we ask about on the Trustee Application, but allows the trustee to rate themselves on a 1-5 knowledgeability scale. It also leaves an open-ended space for other skills.

Amy will ask the Board to complete the survey in her committee report at the next meeting and the link will be distributed after the meeting. Barb will compile the responses.

**By-Laws Review**

The Committee started from the top on the review of the bylaws. We are flagging areas that need rewording. Redrafting will be done after all areas of concern are flagged and will then be reviewed by the committee before presentation to the Board. We completed review of the first 6 pages and decided to discuss with the Executive Committee whether there is any interest in exploring changing the election of Trustees to a single process. Amy will discuss with Kirsten.

**Next Meeting**

As it is difficult to schedule at this time of year, it was agreed to hold 2 meetings in January.

**MOTION:** to adjourn at 5:58, all in favor