

WJFF Board of Trustees Personnel Committee DRAFT Minutes
April 7th, 2022 at 8:30am
(Online Zoom meeting)

Approved by a vote of the Committee on April 21, 2022

Committee members present: Clay Smith, Sally Stuart, Judith Schwartzstein, Leif Johansen,
Committee members absent: Jeff Barnes
Staff Present: Tim Bruno
Public in attendance: none

Quorum being present, meeting called to order at 8:40am by Clay Smith, Chair

Discussion on suggested edits and updates to the general manager's job description.

Motion: (Stuart, Schwartzstein) to approve the March 2, 2022 committee minutes

In Favor: Clay Smith, Sally Stuart, Judith Schwartzstein, Leif Johansen

Opposed: none

Abstain: none

Discussion on the overall evaluation process with the general manager and how the committee can assist with developing a staffing plan for the station to help meet state funding thresholds.

Discussion on moving the timing of the next evaluation to March 2023.

Discussion on working with the general manager to develop job descriptions for current part-time positions and meeting again on 4/21/2022 at 9am.

Motion: (Smith, Stuart) to adjourn at 9:34am

All in favor.