

WJFF — Personnel Committee Minutes — August 10, 2020

Online ZOOM conference

Committee members present: Duncan Cooper, Clay Smith, Sally Stuart, Judith Schwartzstein, Kevin Cooke

Committee Member absent: Jeff Barnes

Non-committee trustees present: Thane Peterson

Public present: none

A quorum being present, Thane Peterson called the meeting to order at 6:04pm.

Motion: (Peterson / Smith) for Sally Stuart to be committee chair

In Favor: Duncan Cooper, Clay Smith, Sally Stuart, Judith Schwartzstein, Kevin Cooke

Opposed: None

Abstained: Sally (didn't feel comfortable voting for herself but is looking forward to it)

Motion: (Schwartzstein / Smith) to approve the minutes

In Favor: All

Opposed: None

Abstained: None

Sally then reviewed the work of the committee over the past year and expected calendar of activities for this term:

- Revision of the Annual Performance Review Template
- Departure of Assistant General Manager
- General Manager annual performance review
- Hiring process and hire of Tim Bruno as Dept. GM
- Harassment policy, reopening plans and policy
- Complaints

Kevin introduced himself, and his work around organizational development

Motion: (Stuart / Schwartzstein) to go into executive session to discuss confidential personnel

In Favor: All

Opposed: None

Abstained: None

Motion: (Stuart / Schwartzstein) to exit executive session

In Favor: All
Opposed: None
Abstained: None

Motion: (Smith / Cooper) to end the meeting at at 6:45pm

In Favor: All
Opposed: None
Abstained: None