

Minutes of the 21 Sept. 2018

Meeting of WJFF's Personnel Committee, held at The Cooperage Project, Honesdale, PA

Present: Tim Bruno, chairperson (phone), Jan Goodwin, Angela Page, Thane Peterson

Absent: Kevin McDaniel

The meeting was called to order at 3:03 pm.

The committee discussed how to prepare for a 360 Degree review of Dan Rigney's performance during his first year as WJFF's general manager (Dan started work on Dec. 1, 2017).

Thane agreed to email everyone the materials used for Dan's six-month review, as well as Dan's response to the six-month review.

The committee decided to gather information between now and December in preparation for the review with the goal of presenting the final review to trustees at the January board meeting.

Committee members received the following assignments:

Thane, financial input; Angela and Kevin, querying volunteers and CAB members; Jan, feedback from board members; Tim, HR and management assessment.

Angela volunteered to meet with Kathy Geary and plan a potluck with volunteers in October.

We discussed holding the committee's next meeting on Oct. 30 or Nov. 1.

The meeting was adjourned at 3:36 pm