

9/10/20 — WJFF Board of Trustees Personnel Committee  
(Online meeting)

**Quorum being present, call to order at 6:30pm**

Committee members present: Sally Stuart, Duncan Cooper, Clay Smith, Judith Schwartzstein, Jeff Barnes

Committee Member absent: Kevin Cooke

Non committee member trustees present: Thane Peterson

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**Motion: Accept minutes from 8/10 and 8/27** (Schwartzstein, Cooper)

All in favor

Reviewed 2017 GM job description — Sally will revise based on group feedback and share with the committee

**Motion: Closed session to discuss hiring process for GM** (Cooper, Schwartzstein)

All in favor

[Note: Judith had to sign off towards the end, due to scheduling conflict]

**Motion: Exit closed session** (Smith, Cooper)

All in favor

**Motion: To end the meeting at at 7:45pm** (Smith, Cooper)

All in favor