

WJFF Strategic Planning Work Group Meeting Minutes

November 17, 2020 at 6:00pm ZOOM virtual meeting online

Members Present: Clay Smith, Mike Williams, Sally Stuart,

Members Absent: Duncan Cooper, Thane Peterson

Staff Present: None

Members of the public present who identified themselves: none

Clay Smith called the meeting to order at 6:00pm.

1. Opening review of agenda and check-in
 - The draft agenda was reviewed and approved, and members checked in
2. Approve minutes from last meeting on 10.21.20
 - Minutes were approved unanimously
3. 2021 Work Plan
 - Reviewed and approved for use the Google Doc Work Plan format and PRIMO Goals
 - Support for Committees and Staff
 1. The group discussed the contents of a handout to introduce the Board to the process of completing the Work Plan. Clay will write up the document and seek edits and approval from the Work Group by email before sending it to the board.
 2. Sally, Mike and Clay all agreed to be available to support Committees in completing their parts of the Work Plan.
4. Strategic Planning Process
 - On our next call we will discuss:
 1. The overall approach and timeline for the 2022-2026 Strategic Plan
 2. Expansion of work Group and description of the level of commitment
 - The Work Group will enter it's plan for the Strategic Planning Process into the 2021 Work Plan as an example for others to follow.
5. Meeting Adjourned at 7:00pm.